

OPERATIONS MANAGER- Leetsdale, PA.

Would you like to:

- Do what you love?
- Work with the right people?
- Make your mark?
- Get paid appropriately?
- Have time for life?

At **Abtrex Industries**, we all work together doing exactly that and we would love for you to join our company.

Since 1969, we have united the right employees who share the same values to help protect our customer's assets and the environment from the bad stuff; it is as simple as that.

Our sweet spot? We specialize in **rubber linings** and **custom fabrications**. If you want to belong to a team that does this well every day, this company's a great fit for you. At Abtrex we work together to double in size as a turnkey manufacturing and rubber lining installation company within the next 5 years. Our clients are companies processing, storage, and ancillary steel equipment that needs protection from abrasion and corrosion anywhere in the world.

We are currently looking for an **Operations Manager** to join our team in **Leetsdale, PA**. If you have industrial, operational and managerial experience this role will be a great fit.

You will love it here if you:

- Get it done
- Believe reputation is key
- Are growth oriented
- Focus on safety

Responsibilities

You'll love coming to work every day if you have the capacity to:

- Oversee and coordinate the activities of both office and shop employees, ensuring efficient operations and high productivity levels
- Develop, establish, and implement departmental policies, goals, objectives, and procedures, working in collaboration with officers and staff members
- Coordinate activities across different business departments concerned with production, pricing, sales, or distribution, ensuring seamless operations and alignment with overall business objectives.
- Review financial statements, sales and activity reports, and other performance data to measure productivity and goal achievement and to determine areas needing cost reduction and program improvement
- Determine staffing requirements, manage the recruitment process, interview, hire, and train new employees, and oversee these personnel processes

- Serve as the management representative for the quality system, responsible for scheduling internal audits, organizing management review meetings, collecting data for measurement to quality objectives, verifying corrective/preventive action reports, and representing the company during customer quality audits

Qualifications

- Bachelor's Degree
- A minimum of 10 years of experience in operations management or a related field, demonstrating a strong track record of success
- Skilled in operation monitoring, control, and analysis, quality control analysis, and troubleshooting to ensure smooth and efficient operations
- Strong critical thinking skills to analyze complex problems and develop effective solutions, including complex problem-solving abilities
- Proven ability to manage financial, material, and personnel resources efficiently, along with strong time management skills
- Excellent coordination, instructing, negotiation, persuasion, service orientation, and social perceptiveness skills to manage and interact with diverse teams and stakeholders effectively
- Proficiency with desktop computers, including spreadsheets, internet navigation, word processing, databases and familiarity with Microsoft Office software

About Abtrex Industries

Our company runs on Entrepreneurial Operating System (EOS) purely. That means as a member of this team, you will have a leader who:

- Gives clear directions
- Makes sure you have the necessary tools
- Acts with the greater good in mind
- Delegates appropriately
- Takes time to truly understand your role and how you can help the company
- Makes their expectations clear
- Meets one-on-one with you quarterly or more, if needed
- Rewards and recognizes your performance

To learn more about our company culture and the recruitment process, please visit:
<https://abtrex.com/careers/>

Benefits offered by the company:

- 401(k)
- 401(k) matching
- Dental insurance
- Health insurance
- Health savings account
- Life insurance

- Paid time off
- Vision insurance
- Short Term Disability

Hired applicants must be able to pass a drug screen and background check.

Salary: \$80,000.00-\$100,000.00/year DOE