

## **PURCHASING MANAGER- South Bend, IN**

### **Would you like to:**

- Do what you love?
- Work with the right people?
- Make your mark?
- Get paid appropriately?
- Have time for life?

At **Abtrex Industries**, we all work together doing exactly that and we would love for you to join our company.

Since 1969, we have united the right employees who share the same values to help protect our customer's assets and the environment from the bad stuff; it is as simple as that.

Our sweet spot? We specialize in **rubber linings** and **custom fabrications**. If you want to belong to a team that does this well every day, this company's a great fit for you. At Abtrex we work together to double in size as a turnkey manufacturing and rubber lining installation company within the next 5 years. Our clients are companies processing, storage, and ancillary steel equipment that needs protection from abrasion and corrosion anywhere in the world.

We are currently looking for a Purchasing Manager to join our team in South Bend, IN. If you have industrial and purchasing experience this role will be a great fit for you.

### **You will love it here if you:**

- Get it done
- Believe reputation is key
- Are growth oriented
- Focus on safety
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### **Responsibilities**

#### **You'll love coming to work every day if you get, want, and have the capacity to:**

- Maintain monthly inventory
- Estimate material costs and material take-offs
- Establish and maintain inventory in an ERP system
- Manage purchase orders for assigned projects and/or suppliers.
- Source, negotiate and purchase assigned commodities

- Develop and manage supplier relationships
- Validate data and provide reporting of supplier performance, cost reductions, and other purchasing metrics
- Collaborate with company's global supply chain to identify new sources
- Work independently to resolve problems and payment issues
- Other duties as assigned by management

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**Qualifications:**

- 4-year degree or equivalent experience
- Minimum 2 years of purchasing or relevant experience
- Strong negotiating and selling skills and effective communication skills (verbal & written)
- ERP system experience
- Strong technical background
- Cost estimating
- Reading and interpreting technical drawings
- Deductive skills for problem resolution

**About Abtrex Industries**

Our company runs purely on EOS – Entrepreneurial Operating System. That means as a member of this team, you will have a leader who:

- Gives clear directions
- Makes sure you have the necessary tools
- Acts with the greater good in mind
- Delegates appropriately
- Takes time to truly understand your role and how you can help the company
- Makes their expectations clear
- Communicates well

- Has effective meetings
- Meets one-on-one with you quarterly or more, if needed
- Rewards and recognizes your performance

To learn more about our company culture and the recruitment process, please visit:  
<https://abtrex.com/careers/>

**Benefits offered by the company:**

- 401(k)
- 401(k) matching
- Dental insurance
- Health insurance
- Health savings account
- Life insurance
- Paid time off
- Short Term Disability

Job Type: Full-time

Salary range: \$60-70K DOE